



Report to Economic and Environmental Wellbeing Scrutiny & Policy Development Committee

Report of: Simon Green

Subject: Revising the Opening Hours of the Household Waste Recycling Centres

Author of Report: Alastair Black, 20 37623

Summary:

The opening hours and days of Sheffield's Household Waste Recycling Centres were reduced last year to provide a significant saving to the cost of waste services. This report sets out proposals to amend the opening days of some of the sites, reflecting demand across the City.

This report is an Individual Cabinet Member Report to the Cabinet Member for Environment, Recycling and Streetscene for a decision on 3rd July 2013.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to: Note the report

Background Papers:

- Revenue Budget and Capital Programme Report 2012/13 (Special Council 9th March 2012)
- Review of Household Waste Recycling Centres (Economic and Environmental Wellbeing Scrutiny Committee 20th September 2012)

Category of Report: OPEN



SHEFFIELD CITY COUNCIL

Individual Cabinet Member Report

Report of: Simon Green

Cabinet Portfolio: Cllr Jack Scott, Cabinet Member for Environment, Waste and Streetscene

Date: June 2013

Subject: Revising the Opening Hours of the Household Waste Recycling Centres

Author of Report: Alastair Black, 20 37623

Summary:

The opening hours and days of Sheffield's Household Waste Recycling Centres were reduced last year to provide a significant saving to the cost of waste services. This report sets out proposals to amend the opening days of some of the sites, reflecting demand across the City.

Reasons for Recommendations:

The new opening days will ensure that the service is provided with a more balanced approach across the City with an increase in the available hours to the sites in the south of the City.

Recommendations:

1. Approve the changes to the opening hours and days of the Household Waste Recycling Centres

Background Papers:

- Revenue Budget and Capital Programme Report 2012/13 (Special Council 9th March 2012)
- Review of Household Waste Recycling Centres (Economic and Environmental Wellbeing Scrutiny Committee 20th September 2012)

Category of Report: Open

Statutory and Council Policy Checklist

Financial Implications
YES/NO Cleared by: Chris Nicolson
Legal Implications
YES/NO Cleared by: Amy Oakley
Equality of Opportunity Implications
YES/NO Cleared by: Ian Oldershaw
Tackling Health Inequalities Implications
YES/NO
Human rights Implications
YES/NO
Environmental and Sustainability implications
YES/NO
Economic impact
YES/NO
Community safety implications
YES/NO
Human resources implications
YES/NO
Property implications
YES/NO
Area(s) affected
ALL
Relevant Cabinet Portfolio Leader
Cllr Jack Scott, Cabinet Member for Environment, Waste & Streetscene
Relevant Scrutiny Committee if decision called in
Economic & Environmental Wellbeing
Is the item a matter which is reserved for approval by the City Council?
YES/NO
Press release
YES/NO

Cabinet Member for Environment, Waste and Streetscene.

Revising the Opening Hours of the Household Waste Recycling Centres

1.0 SUMMARY

- 1.1 Following the changes made to the opening hours and days at Sheffield's five Household Waste Recycling Centres in 2012, the report sets out a new proposal to adjust the opening days at three sites.

2.0 WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE?

- 2.1 The opening days of Household Waste Recycling Centres across the City will be more fairly balanced against demand. This should mean the service is more efficient and a better experience for customers, reducing the need to queue for access at the busiest times.

3.0 OUTCOME AND SUSTAINABILITY

- 3.1 The Household Waste Recycling Centres handle around 26,000 tonnes a year of which approx. 74% is recycled. The volume of waste going through the sites did not change significantly with the reduced opening times implemented last year. The proposals in this report should strengthen the recycling performance at the sites as improvements in the flow of traffic through the sites, i.e. less pinch points of customers queuing for access, will provide more time for the operatives to assist customers in segregating their waste for recycling.

4.0 Background

- 4.1 Sheffield's five Household Waste Recycling Centre's (HWRC) are provided through the Council's 35 year fully integrated waste services contract with Veolia Environmental Services (VES). Currently, the operations of the sites are sub-contracted (to the Green Co. previously known as SOVA), though Veolia remain responsible for this service through the Contract with the Council.
- 4.2 In response to significant cuts in funding from central government, the Council took the decision in May 2011, to reduce the opening days at the Household Waste Recycling Centres by 3 days per week. This enabled the Council to prioritise other front line services. Based on demand, all sites would remain open Friday – Monday with one site open Tuesday, Wednesday and Thursday.
- 4.3 The Council implemented the reduced hours in two separate phases due to the re-tendering of the Management of the sites as explained above. The current opening hours as shown in Table 2 below were implemented on 6th June 2012.

Table 2.

Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Beighton Road	Open	Closed	Open	Open	Open	Open	Open
Blackstock Road	Open	Closed	Closed	Closed	Open	Open	Open
Deepcar	Open	Open	Closed	Open	Open	Open	Open
High Green	Open	Open	Open	Closed	Open	Open	Open
Douglas Road	Open	Open	Open	Open	Open	Open	Open

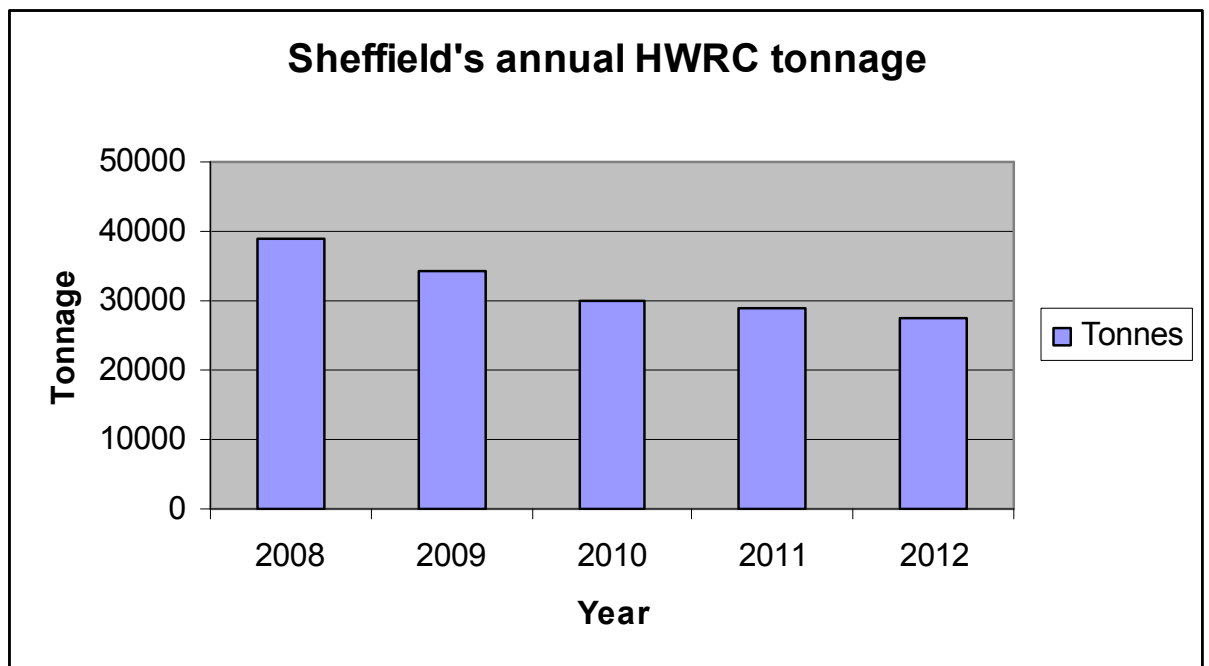
- 4.4 A component part of the re-tender for the operation of the Household Waste Recycling Centres was for the bidder to consider operating one of the sites on a commercial footing, accepting trade waste for recycling and disposal. The successful tenderer

(SOVA/ The Green Co.) nominated the Blackstock Road site as being the most suitable site for this, given the central location and proximity to the City Centre and accordingly would be closed to the public on three days to allow the acceptance of commercial waste with businesses paying to use the site. The Council had specified that trade waste could not be mixed with waste from household customers as the Council would not subsidise the costs of businesses disposing of their rubbish. Unfortunately it hasn't been possible to implement this service, due to the cost, therefore Blackstock Road site has remained closed three days a week.

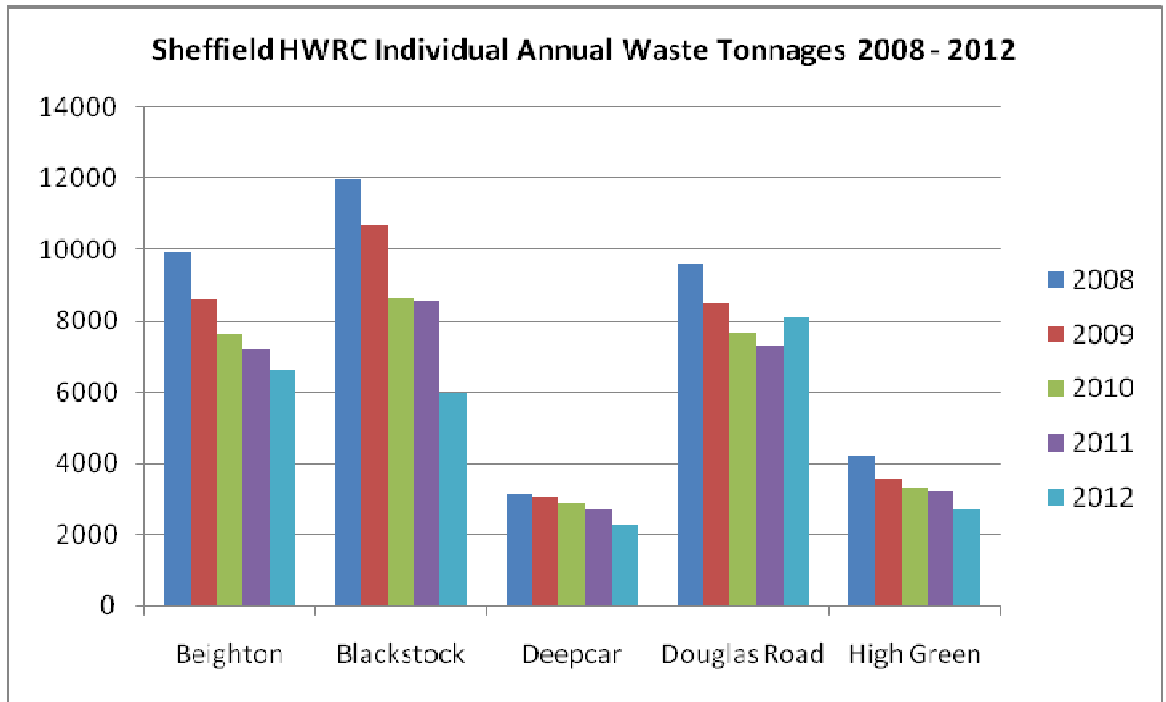
4.5 In late 2012 SOVA Recycling Ltd started to process bulky waste collected by Veolia through the bulky waste collection service. The additional hours in supporting this activity helped mitigate the impact to the workforce of the reduction in site opening hours and were agreed through negotiations facilitated by ACAS. Following a 6 month review of this, SOVA/ The Green Co, Veolia and the Council are in agreement that it is not sustainable to continue with this due to the volume of material and bulky waste will be taken to another transfer facility for processing.

5.0 Current Situation

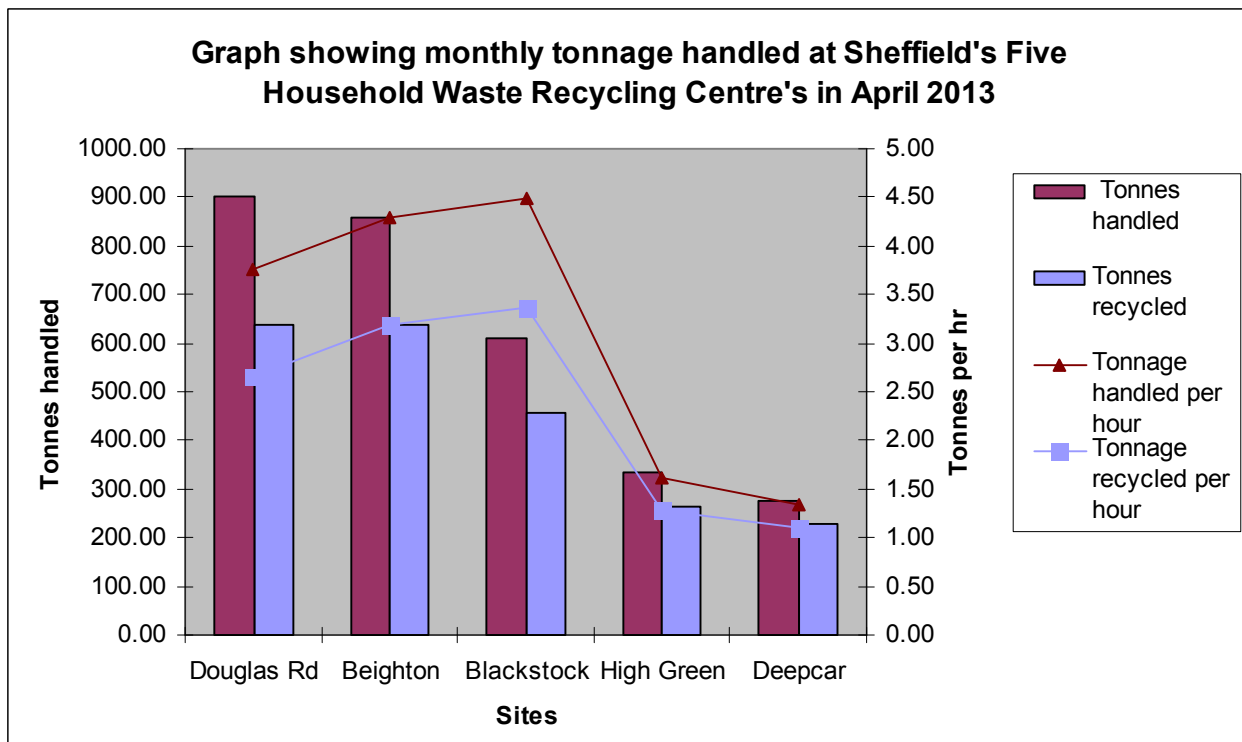
5.1 The amount of waste accepted through the Household Waste Recycling Centres in 2012 was slightly down on 2011 figures, continuing the reduction in tonnage being taken to the sites since 2008. This indicates that while there has been a reduction in opening hours, and some periods of industrial action by the site staff, this hasn't prevented residents from disposing of their waste.



5.2 The tonnage at each site, excluding Douglas Road, has also reduced since 2008. The rise at Douglas Road in 2012 being attributed to the change in operating hours at the other 4 sites. Deepcar is noted to receive the least waste of all five sites with just over 2000 tonnes of material accepted in 2012, which is 3 times less than was accepted at Beighton, even though the sites operate the same opening hours. Blackstock Road accepted only slightly less material than Beighton, even though it is closed two more days a week than Beighton.



5.3 Following the reduction in operating hours, an examination has been made of the average monthly through put of material at each site. The graph below shows that Blackstock Road processed and recycled the most material per hour of all the five sites. In addition, Blackstock Road also handled the same amount of material as the combined amount accepted at Deepcar and High Green, even though it is only open 17 days a month, compared to the two smaller sites that were open 26 days a month each.



5.4 Based on the information available it is proposed to close High Green and Deepcar an additional day a week and open up Blackstock Road an extra two days a week, on a Tuesday and Thursday. Based on the information available, Blackstock will be able to accept the waste displaced when Deepcar and High Green is closed. This change would maximise the use of Blackstock Road, while allowing residents the opportunity to still use Deepcar and High Green at peak times. The hours would remain the same, 10am to 6pm in the summer and 10am to 4pm in the winter. See Table 3.

Table 3.

Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Beighton Road	Open	Closed	Open	Open	Open	Open	Open
Blackstock Road	Open	Open	Closed	Open	Open	Open	Open
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High Green	Open	Open	Closed	Closed	Open	Open	Open
Douglas Road	Open	Open	Open	Open	Open	Open	Open

6.0 Legal Implications

6.1 While Sheffield City Council has a legal requirement to provide a Household Waste Recycling Centre (HWRC) service, there is no statutory minimum level of provision that needs to be provided. Therefore it is a matter for local judgement and decision making as to how many sites there should be as well as the days and times of opening. There are no contractual implications between the Council and Veolia affected by this change or any employment consequences for Green Co. As such there are no legal implications arising from this report.

7.0 Financial Implications

7.1 The changes have a neutral impact on the Council's budget for providing this service as the cost to open Blackstock Road for an additional two days a week would be off set by the additional two day closure at High Green and Deepcar, along with the ending the bulky waste processing at Douglas Road.

8.0 Equality Implications

An equality impact assessment has been carried out which indicates there are no equality issues as the service is still available to residents 7 days a week.

9.0 ALTERNATIVE OPTIONS CONSIDERED

9.1 The alternative options considered are limited as there is no budget to increase the availability of the service in the south of the City, therefore any changes need to come within the existing budget. Therefore the only other viable option would be to carry on without any changes.

10.0 REASONS FOR RECOMMENDATIONS

10.1 Allows for the service to be delivered in a more balanced approach across the City, allowing for a site to be available in the South of the City 7 days a week, while still allowing for residents in the North of the City the opportunity to use a site 7 days a week.

11.0 REASONS FOR EXEMPTION (if a Closed report)

11.1 N/A

12.0 RECOMMENDATIONS

12.1 That the report and its recommendation, to close Deepcar and High Green an additional day a week each and open Blackstock Road an two additional two days a week is approved.

Alastair Black
Waste Strategy Officer
June 2013

SHEFFIELD CITY COUNCIL

Decision by an Individual Cabinet Member

1	Report Author (the Senior Responsible Officer (SRO) - Head of Service or Director):	Gillian Charters, Head of Waste Management	
2	Subject Matter:	Revising the Opening Hours of the Household Waste Recycling Centres	
3	Decision Maker (Name of Cabinet Member):	Cllr Jack Scott	
4	Cabinet Portfolio:	Cabinet Member for Environment, Waste & Streetscene	
5	Decision to be Taken:	Approving the revised Opening Hours of the Household Waste Recycling Centres	
6	Reason for the Decision (to show that relevant issues have been taken into account and irrelevant issues have been disregarded):	See Attached Report	
7	Category of Report:	OPEN/CLOSED (delete as appropriate)	
If closed, approved by: <i>In making this exemption, I have considered the presumption in favour of disclosure of information contained in the Freedom of Information Act, but consider that the public interest in maintaining the exemption outweighs the public interest in disclosing this information. The reasons for this are attached to this report.</i> <i>Note: the decision not to disclose the information below should be taken by the member of EMT who approved submission at 14, below.</i>		Name: Position:	
8	Is this a Key Decision? (tick ✓ one box) A key decision is defined as part () of the Constitution. All key decisions <u>must</u> be included on the Forward Plan.	Yes (if ticked, complete 9 & 10) <input type="checkbox"/>	<input checked="" type="checkbox"/>
		No (if ticked, proceed to 11)	
9	Date added to Forward Plan. The Forward Plan is maintained by Democratic Services and overseen by EMT. It is a statutory document which is published on the 15 th of every month and sets out the important decisions to be made in the following 4 months of the year	29 th May 2013	
10	Date the Report and Background Papers were sent to Democratic Services for publication in accordance with Access to Information Rules. All proposed Individual Member key decisions <u>must</u> be publicised on the Council's website, 5 clear working days before the decision is made.		
11	Does the matter cut across any other Cabinet Portfolios? (tick ✓ one box)	Yes (if ticked go to 12)	
		No (if ticked go to 13)	<input checked="" type="checkbox"/>
12	Which Other Portfolios are affected?	None	
13	Relevant departments consulted and comments incorporated/additional forms completed/EIA completed Tick ✓ as required	Finance	<input checked="" type="checkbox"/>
		Legal	<input checked="" type="checkbox"/>
		Commercial	<input type="checkbox"/>
		HR	<input type="checkbox"/>

	Equalities	<input type="checkbox"/>
	P&FM	<input type="checkbox"/>
	Other (Please specify)	<input type="checkbox"/>

14 The appropriate SRO certifies that all necessary approval has been obtained in respect of Financial, Legal, HR, Commercial, Property and Equalities implications and that this Report has been approved for submission to the Cabinet Member by a member of Executive Management Team; in addition, any additional forms have been completed and signed off as required at 13.

Signed: Print Name:	Position: Date:
EMT member who approved submission:	

15 **Confirmation of Cabinet Member Decision**
This is an individual Cabinet Member decision, made in accordance with the Leader's Scheme of Delegation of Executive Functions.
I confirm my decision as set out above. If relevant, I have completed the section 17 below titled 'Declaration of Personal Interests.'

Cabinet Member's Signature: Print Name:	Cabinet Portfolio: Date and Time:
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16 **Confirmation of Agreement by other Cabinet Members whose Portfolios are affected by the Decision**
I/We confirm my/our consent to the decision, as set out above, being made.
 Add as many lines below, as necessary.

Cabinet Member's Signature: Print Name:	Cabinet Portfolio: Date and Time:
Cabinet Member's Signature: Print Name:	Cabinet Portfolio: Date and Time:

17 **Declaration of Personal Interests**
The Cabinet Member making this decision must insert details here of all Cabinet Members (if any) consulted by him/her, including details of any conflicts of interest declared by consultees, and any dispensations granted by the Standards Committee to any conflicts of interest so declared:

Cabinet Member:	Declaration: None/Stated here
Cabinet Member:	Declaration: None/Stated here
Notes:	
Background Papers:	

When all the necessary signatures have been obtained, this document should be delivered IMMEDIATELY to Democratic Services, Modern Governance, Room G13, Town Hall for publication.

PLEASE NOTE THIS DECISION CANNOT BE IMPLEMENTED UNTIL IT HAS BEEN PUBLISHED IN ACCORDANCE WITH THE ACCESS TO INFORMATION RULES AND THE RELEVANT PERIOD FOR CALL IN OF THAT DECISION HAS EXPIRED

Date Received by Democratic Services

Signature Date:
 (Democratic Services Officer)

Print Name

SHEFFIELD CITY COUNCIL

INDIVIDUAL CABINET MEMBER DECISION RECORD

The following decision was taken on _____ by the Cabinet Member for Cabinet Member for Environment, Waste & Streetscene

*Date notified to all Members: _____ – *must be within 2 working days of the decision being made]*

*The end of the call-in period is 4.00 pm _____ *ie 4 working days after publication of the decision].*

*Unless called-in, the decision can be implemented

* To be completed by Democratic Services

1. **TITLE**

Waste Collection; Policy for Charging from non domestic premises

2. **DECISION TAKEN**

- (a) The revised opening hours are approved.
(b)

3. **Reasons For The Decision**

Allows for the service to be delivered in a more balanced approach across the City, allowing for a site to be available in the South of the City 7 days a week, while still allowing for residents in the North of the City the opportunity to use a site 7 days a week.

4. **Alternatives Considered And Rejected**

The alternative options considered are limited as there is no budget to increase the availability of the service in the south of the City, therefore any changes need to come within the existing budget. Therefore the only other viable option would be to carry on without any changes.

5. **Any Interest Declared Or Dispensation Granted**

N/A

6. **Respective Director Responsible For Implementation**

Mick Crofts, Director for Business Strategy & Regulation, Place.

7. **Relevant Scrutiny Committee If Decision Called In**

Economic & Environmental Wellbeing